



**CONDITIONAL EFFECTIVE DATE PROVISIONS
DURING COVID-19 OUTBREAK**

As new providers' in-network access is vital to ensure patients can be seen sooner during the COVID-19 outbreak, IPN has implemented the following process to assign the Effective Date for new providers.

*Provider and administrative cooperation is crucial to a successful outcome.
Please read ALL of this message.*

Beginning March 24, 2020 IPN will set a *conditional effective date* to the date a "Complete" credentialing application is received. "Complete" means:

1. all required information, documents and signatures are present and
2. licensure, contracts and any required certifications are in effect on that date.

Then, **if** credentialing is approved and credentialing fees are paid, this date will be honored and announced to IPN payors. Standard credentialing verifications will continue to take place. The difference is that a retroactive effective date will be submitted to our payors after the credentialing process and approval is in place.

A critical element is your understanding of these conditions:

1. This is not a guarantee of credentialing approval and care should be taken in seeing patients when there is a potential for credentialing denial.
2. Providers/administrators must *hold claims until 30 days following the credentialing approval date* to allow time for loading the data to payors' claims adjudication systems,
3. Claims submitted prior to the 30-days-after-credentialing-approval date may be processed out-of-network and reprocessing will be the provider's responsibility and will take place at the payor's discretion, and
4. Care should be taken to ensure timely filing deadlines are observed once claims can be submitted.

Example:

3/24/2020	3/26/2020	3/26/2020	4/3/2020	5/11/2020	5/12/2020	6/12/2020
Application received	Application considered "Complete"	Conditional Effective Date Set	Credentialing Fee received by IPN	Credentialing approval	Effective date of 3/26/2020 communicated to payors	Provider is free to submit claims with DOS 3/26/2020 forward

If you have questions or concerns, please contact IPN Customer Service at 208-333-1513 or send an email to IPN@ipnmd.com.

Thank you. Stay well.